



Global AI  
Certification Council



# GAICC CERTIFIED AI PROJECT PROFESSIONAL

Candidate Handbook –  
1st Edition | July 2026

Global AI Certification Council (GAICC)

## Candidate Handbook

1st Edition | July 2026

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## About this certification

Confirms competence to apply AI responsibly across project delivery — from foundations and AI governance, through AI-augmented planning, execution, monitoring and stakeholder leadership, to scoping and delivering AI and machine-learning projects and realising their value.

Who it is for: project managers, programme and PMO leaders, agile and delivery practitioners, and project-governance professionals.

## Eligibility and prerequisites

Completion of the 32-CPD CAIPP four-day course delivered by an Authorised Training Provider is required before sitting the exam. Recommended: professional experience in project management, delivery, or a related project role.

Certification is open to all eligible candidates without discrimination. Reasonable adjustments are available (Section 11).

## The exam at a glance

| Item            | Detail                                             |
|-----------------|----------------------------------------------------|
| Total questions | 100 scored items                                   |
| Format          | Single-answer multiple choice (single best answer) |
| Time allowed    | 120 minutes                                        |
| Pass mark       | 70% (anchored via a modified-Angoff study)         |
| Delivery        | Online proctored                                   |
| Open book       | No — closed book                                   |
| Languages       | English (other languages on request)               |

## What the exam tests

The exam is built to the Examination Content Outline (ECO). Domains and approximate weightings:

| #    | Domain                                                             | Weight      |
|------|--------------------------------------------------------------------|-------------|
| I    | AI and Generative-AI Foundations for Project Professionals         | 10%         |
| II   | AI-Augmented Planning, Estimation and Scheduling                   | 12%         |
| III  | AI for Execution, Monitoring, Control and Reporting                | 13%         |
| IV   | AI for Stakeholders, Communication, Teams and the AI-Fluent PM     | 15%         |
| V    | Scoping, Initiating and Business-Casing AI/ML Projects             | 12%         |
| VI   | Delivering AI/ML Projects: Lifecycle, Delivery Approaches and Data | 13%         |
| VII  | AI Governance, Ethics, Risk and Regulatory Compliance in Delivery  | 15%         |
| VIII | Value, Benefits Realisation, Change Enablement and the AI-Era PMO  | 10%         |
|      | <b>Total</b>                                                       | <b>100%</b> |

Domains I–IV cover AI for project managers; Domains V–VIII cover managing AI projects — a balanced 50/50 split. Weightings are approximate and may vary slightly by form. The current ECO is the authoritative blueprint.

## Booking, identity and exam-day conduct

Book through the GAICC learning hub; you will receive joining instructions and a system check.

Have government-issued photo ID ready for identity verification before the exam starts. Ensure a quiet, private space and a stable internet connection for online proctoring. No notes, devices or assistance are permitted (closed book) unless an approved adjustment applies.

## Proctoring and exam security

Exams are proctored to protect integrity and the value of the credential; candidates consent to proctoring at booking. Examination content is confidential and may not be copied, recorded or shared; doing so is misconduct and may lead to result invalidation and withdrawal of certification. GAICC's use of any AI in proctoring is governed by its AI Use Register and AI disclosure.

## Results and feedback

Results are reported on completion: overall score, pass/fail status, and per-domain performance feedback. Provisional results may be confirmed after a standard post-exam integrity review. Successful candidates receive a certificate and a digital badge.

## Retake policy

A candidate who does not pass may re-take the examination up to twice within any 12-month period, with a minimum 30-day interval between attempts. A discounted re-examination fee applies to each re-take. After that, candidates retake under a new registration.

## Fees

Fees are in US dollars and payable before the exam. GAICC operates an annual-membership model: membership reduces exam and renewal fees.

Bundled course-plus-exam pricing, where offered, is shown at enrolment. Refunds and transfers follow GAICC's published policy; fees are generally non-refundable once exam access is issued.

| Item                                                          | Fee              |
|---------------------------------------------------------------|------------------|
| GAICC Annual Membership                                       | \$99 / 12 months |
| First exam attempt — members / non-members                    | \$449 / \$595    |
| Timed practice exam — members / non-members                   | \$49 / \$69      |
| Exam re-take — members / non-members                          | \$99 / \$199     |
| 2-year recertification renewal — members / non-members        | \$99 / \$199     |
| Late renewal within 6 months of lapse — members / non-members | \$149 / \$249    |

## Certification, validity and recertification

The certification is valid for two years. It is maintained by completing the CPD required under the CAIPP Recertification Policy (16 CPD credits over 24 months, at least 6 in AI Governance, Ethics or Risk) and reaffirming the GAICC Code of Ethics. A late-renewal option applies within six months of lapse.

Where CPD evidence is insufficient, or the certification has lapsed beyond any grace period, or the standard or scheme changes materially, re-examination is required. Full rules are in the published recertification policy for this certification.

## Reasonable adjustments and accessibility

Candidates who need a reasonable adjustment (for example extra time or assistive technology) should request it at booking with supporting information. GAICC accommodates legitimate needs while preserving exam security and assessment integrity.

## Use of the certificate and the GAICC marks

Certified persons may state that they hold the certification while it is valid and use the GAICC certification mark in accordance with the Use of Certificates and Marks procedure. The certification applies to the named individual, is not transferable, and must not be used misleadingly or to imply accreditation that has not been granted. Lapsed or withdrawn certificants must cease use of the certification and marks.

## Code of ethics

Candidates and certified persons agree to the GAICC Code of Ethics — acting with integrity, competence and objectivity, protecting confidential information, and using the credential honestly. Breaches may lead to withdrawal of certification.

## Appeals, complaints and misconduct

A candidate may appeal a certification decision, and anyone may raise a complaint, through GAICC's Appeals and Complaints process; appeals are handled impartially by people not involved in the original decision. Suspected exam misconduct is investigated and may result in result invalidation and withdrawal of certification.

## Privacy and contact

GAICC processes candidate personal information solely to deliver certification and to demonstrate the integrity and impartiality of the scheme, in line with its privacy obligations. Questions about this handbook, bookings, adjustments, appeals or recertification: [support@gaicc.org](mailto:support@gaicc.org).

## Where the CAIPP Fits in the GAICC AI Governance Ecosystem

GAICC credentials are not standalone exams. Each one is a working part of an integrated governance system — the GAICC AI Governance Framework, the AI Maturity Model, the Implementation Roadmap and the Credential Landscape — so that what a professional certifies in also maps to how an organisation governs, matures and implements AI. The CAIPP is the project-delivery specialty within that system: it turns governance intent into governed delivery on real projects.

| Ecosystem asset         | How the CAIPP connects                                                                                                                                                                                                                                                                                                                                                   |
|-------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| AI Governance Framework | Develops the Delivery & Operations layer (the first line — where AI is built and run) and the People, Functions & Capability spokes (governance embedded in the project and PMO function). Directly strengthens the Lifecycle, AI impact assessment, Data, Responsible-use and Third-party control domains, and the Direct → Assess → Operate → Improve governance loop. |
| Implementation Roadmap  | CAIPP-certified professionals operationalise Phases 3–6 — Scope & baseline, Policy & controls, Embed, and Assure & certify — applying toolkit templates such as the AI System Inventory register, AI Impact Assessment, Statement of Applicability and RACI / accountability map on live projects.                                                                       |
| AI Maturity Model       | Advances the Capability & culture, Lifecycle control, and Risk, impact & trustworthiness governance dimensions, and supports the technology journey from AI-enabled to AI-first to AI-native — governed at every step.                                                                                                                                                   |
| Credential Landscape    | Joins as an AI Governance Speciality — alongside CAILCP, AICCP and CAIHRP — complementing the AI Governance Core (CPAIG) and the ISO/IEC 42001 and ISO/IEC 27001 credential families.                                                                                                                                                                                    |

## Learn more

| Resource                                                      | Link                                                                                                                  |
|---------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|
| AI Governance Framework                                       | <a href="https://gaicc.org/ai-governance-framework/">https://gaicc.org/ai-governance-framework/</a>                   |
| AI Maturity Model                                             | <a href="https://gaicc.org/ai-maturity-model/">https://gaicc.org/ai-maturity-model/</a>                               |
| Implementation Roadmap                                        | <a href="https://gaicc.org/implementation-roadmap/">https://gaicc.org/implementation-roadmap/</a>                     |
| Governance Toolkit (templates)                                | <a href="https://gaicc.org/implementation-roadmap/#toolkit">https://gaicc.org/implementation-roadmap/#toolkit</a>     |
| Rosetta-Stone crosswalk (ISO 42001 ↔ NIST AI RMF ↔ EU AI Act) | <a href="https://gaicc.org/implementation-roadmap/#crosswalk">https://gaicc.org/implementation-roadmap/#crosswalk</a> |
| Credential Landscape                                          | <a href="https://gaicc.org/credential-landscape/">https://gaicc.org/credential-landscape/</a>                         |

*The Credential Landscape is reviewed quarterly; the CAIPP is published as a new AI Governance Speciality within it. For the authoritative view of all GAICC credentials and how they align to ISO/IEC 42001, the NIST AI RMF and the EU AI Act, see the Credential Landscape and the Rosetta-Stone crosswalk above.*